Complete Healthcare Compliance Manual 2024
Resource: Sample Policy Implementation Master Tracker

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Identify Policies for Review	Policy: Rank: Reason for Revision: SOX Findings Coverage:
Policy Maintenance	Policy Owner: Senior Management Approver:
Policy Drafting	Group Lead: Subject Matter Expert: Policy Support: Adapted into Standard Format: First Draft Requestor: First Policy Review: Revised Draft: Final Review: Review Committee: Senior Mgmt Approval: Submission to Corporate (Y/N): Finalize Policy (Y/N): Target Completion Date:

Policy Implementation	Audience Impact:
	Level of Audience:
	Number of Audience:
	Expected Communication Type:
	Target Communication Date:
	Draft Status:
	Final Approval:
	Roll-out:
	Implementation Date:
	Posted to Policy Site?

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